



Board Chair's Role

The board chair ensures the integrity of the board's processes and normally serves as the board's official spokesperson. Accordingly, the board chair has the following authority and duties:

1. Develop agendas for board meetings in coordination with the board 1st vice chair and superintendent and in accordance with BG-10.
2. Monitor board behavior to ensure that it is consistent with its own rules and policies and those legitimately imposed upon it from outside the organization:
 - a. Conduct and monitor board meeting deliberations to ensure that only board issues, as defined in board policy, are discussed.
 - b. Ensure that board meeting deliberations are fair, open, and thorough, but also efficient, timely, orderly, and to the point
 - c. Chair board meetings with all the commonly accepted power of that position as described in *Robert's Rules of Order for Small Meetings, Revised* and in accordance with law.
3. Make all interpretive decisions that fall within the topics covered by board policies on governance process and board/superintendent relationship, except where the board specifically delegates such authority to others, using any reasonable interpretation of the provisions in those policies. However, the board chair will refrain from the following:
 - a. Making any interpretive decisions about policies created by the board in the Results and Executive Limitations policy areas
 - b. Exercising any authority as an individual to supervise or direct the superintendent
4. Represent the board to outside parties in announcing board-stated positions and in stating decisions and interpretations within the areas assigned to the board chair, delegating this authority to other board members when appropriate, but remaining accountable for its use.
5. Participate in the orientation of new board members.
6. Coordinate the evaluation process for the superintendent.
7. Sign all contracts authorized by the board.
8. In conjunction with the board 1st and 2nd vice chairs, appoint committee members to standing and ad hoc committees and initiate ad hoc committees to accomplish specific tasks.
9. In the absence or inability of the board chair, the board 1st vice chair shall have all of the powers and duties of the board chair. In the absence of the 1st vice chair, the 2nd vice chair shall have all the powers and duties of the 1st vice chair. In the absence of both the chair and 1st vice chair, the 2nd vice chair shall have all the powers and duties of the board chair. In the absence of all three officers, the superintendent will designate a board chair until a temporary presiding officer is elected.

Monitoring Method: Board Self-assessment

Monitoring Frequency: Annually

Salem-Keizer Public Schools does not discriminate on the basis of race, color, religion, sex, sexual orientation, national origin, marital status, age or disability in its programs and activities.

Policy Type: Board Governance

Revised/Approved: 4/12/22

Revised/Approved: 2/11/20

Adopted: 5/8/07