

SALEM-KEIZER PUBLIC SCHOOLS JOB DESCRIPTION

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| 08/2021 | <u>DISTRICT INSTRUCTIONAL MENTOR</u> | 1.7.51 |
| Effective Date | Job Title | Index |

Primary Function:

Provide coaching and modeling of effective teaching and learning techniques within the framework of Multi-Tiered Systems of Support. Assist in the development, implementation and maintenance of specific instructional programs for the District. Adapt coaching and mentoring approaches to the needs of the school/site and individual educator.

Supervised By:

Directors of Curriculum and Instruction or designee(s).

Essential Functions:

- E-1 Supports the implementation of the District's Strategic Plan and Initiatives by providing observation and feedback, direct coaching and consultation with administrators, teachers, and teacher teams at multiple sites.
- E-2 Identifies and implements classroom improvement programs designed to improve teaching practices to bring about desired student outcomes.
- E-3 Develop supportive interpersonal relationships with administrators, teachers and educational support staff.
- E-4 Provides ongoing classroom assistance through peer-oriented observation and feedback.
- E-5 Provide professional learning to administrators, teachers, educational support professionals, and community members in large and small group settings.
- E-6 Demonstrate the use of effective instructional strategies through guiding, modeling, and co-teaching.
- E-7 Provide support for differentiated lesson planning to implement culturally responsive and sustaining pedagogies.
- E-8 Provide guidance for the implementation of classroom management and behavioral supports in the classroom.
- E-9 Provide guidance and support for the implementation of language acquisition strategies in the classroom.
- E-10 Maintain and model professionalism in the teacher/coach relationship when working with administrators and others in the profession.
- E-11 Consult and work with administrators, teachers, and teacher teams on the appropriate use of assessments and the collaborative process of analyzing student learning data to inform instruction.
- E-12 Participate in regular consultations with other district and instructional personnel to share ideas and strategies based on research and best practice that support teachers in their work.
- E-13 Perform other duties as assigned.

Minimum Qualifications:

- a. Valid Oregon Teaching License

- b. Master's Degree or equivalent training
- c. Must have the ability to drive to different sites within the District

Work Environment

Subject to inside and outside environmental conditions with routine exposure to the weather including seasonal heat and cold. Subject to frequent loud noises in the environment.

Minimum Term of Employment:

See Licensed Employee Contract.

Salary Level:

Placement on the current Salem-Keizer Public Schools licensed employee salary schedule, plus an additional, FTE pro-rated Program Assistant differential.

Evaluation:

Performance of this job will be evaluated in accordance with the provisions of the District's process for Evaluation of Licensed Personnel.

I am willing and able to perform the duties of this job:

Signature: _____

Date _____

Print Name: _____