

**ARTICLE XV STUDENTS****A. Evaluation of Students**

1. ~~A teacher shall have the authority and responsibility to determine grades and other evaluations of the students~~ The employee shall be responsible for determining grades and other evaluations of students, within the grading policies of the District, based upon the employee's professional judgement of available criteria pertinent to any given subject area or activity for which the employee is responsible. No grade or evaluation shall be changed without conferring with the employee.

**B. Grade Appeal Process**

- 2.1. No grade or evaluation shall be changed without prior permission from the teacher in accordance with the procedure below.
- 3.2. If the teacher and the building principal do not agree on the change of a student's grade or other evaluation, the issue will be resolved by the Superintendent or central administrative designee who shall consult with the parties prior to rendering a final decision, except when such consultation is not practicable because the parties cannot be contacted.
- 4.3. The District shall provide the teacher with timely, written notification of any District action taken on a grade change appeal. No grade change shall be made until the appeal process, if any, has ended.

**B.C. District Disciplinary Policy Procedures/Student Behavior Handbook**

1. Changes in the District student discipline policy procedure/student behavior handbook and discipline protocols will be reviewed in Labor Management meetings.
2. The 24J School Board will notify the Association in advance of the Board meeting when any changes in student discipline policy or procedure are to be considered.

**C.D. School Disciplinary Policy Procedures/Student Behavior Handbook**

1. Student disciplinary procedures shall exist for each school in the District. Any modification of the student disciplinary procedure must be made by the staff committee on student discipline and will be reviewed with the employees prior to implementation.
2. The building principal will provide the employees with either written or online building discipline procedure, including the discipline matrix, at the beginning of each school year. Teachers and administrators shall adhere to the procedures.
3. All employees and administrators are expected to accept a share in the responsibility for the control and discipline of students in the total school environment. Annual training may be provided in a variety of ways, including electronically. Work on the disciplinary plans may be done in large or small groups or individually as best fits the situation.
4. Each employee may post and promote expectations of conduct, specific to their content or educational environment, which apply to students while under that employee's supervision. Such expectations will align with District and/or school disciplinary procedures. When, in the judgment of an employee, students are, by their behavior, disrupting the instructional environment to the detriment of themselves and/or others, the employee will take appropriate action under the terms of the school disciplinary procedure.
5. Employees shall have the right to temporarily remove disruptive students from their classroom. Any employee sending a student to the administration shall confer with the appropriate administrator or submit a signed copy of a report including a statement of the facts, a summary of conditions which led to the student's referral, the steps taken by the employee to remedy the problem and any other steps taken by the teacher prior to referral, and recommendations for

solution. Following administrative action taken in accordance with the District discipline procedure, the student may be returned to the classroom. If the teacher indicates a desire for a conference with the administrator (and optimally the student and/or parent), the conference will be scheduled as soon as the parties are available. As soon as possible the referring/sending teacher will be provided information about status of referral prior to the student's return to the classroom.

6. The appropriate administrator will then provide the employee with a statement of the administrative disciplinary and/or corrective action taken.

**D.E. Notification of Behavior Plans**

All employees as defined in Article I. A. directly involved in the education of a student who has a **behavior plan or** behavioral management component on an IEP or 504 Plan, shall be informed by the site administration within five (5) days upon receipt of said knowledge by the site administration.