



# BUDGET COMMITTEE

Christy Perry, Superintendent

## MINUTES

### BUDGET COMMITTEE MEETING

April 24, 2018

6 p.m.

Support Services Center, 2575 Commercial Street SE, Salem, Oregon 97302.

#### 1. CALL TO ORDER

##### a. Committee Attendance

*Present:* Sheronne Blasi, Levi Herrera-Lopez, Paul Kylo, Marcia Atkinson, Marty Heyen, Chuck Lee, Mark Bateman, Virginia Stapleton, Rachel Dewey-Thorsett, Kathy Goss, Jesse Lippold, Kathleen Harder, and Superintendent Perry

*Absent:* Jim Green

#### 2. SUPERINTENDENT'S 2018-19 BUDGET MESSAGE

Superintendent Perry gave the 2018-19 budget message. She provided an overview of the district's 2018-19 Proposed Budget in the second year of the biennium, including facts, figures, and trends associated with student needs and the district's financial response to those needs. She addressed the district's strategic plan and priorities. Superintendent Perry gave an overview of the total budget, the general fund, revenue, proposed additions and reductions, grant funds, PERS, and additional information regarding automated systems and the second phase of adult assistance. She noted the 2018 Bond Capital Projects Fund is not included in the proposed budget and adjustments may be made to the budget after the May 15 election.

#### 3. RECESS – DISTRIBUTION OF 2018-19 PROPOSED BUDGET & RELATED MATERIAL

The 2018-19 Proposed Budget was distributed to committee members, and it was noted the proposed budget would be available on the district's website. Protocols for questions and deliberations were also distributed to the committee.

#### 4. PROTOCOLS FOR QUESTIONS AND DELIBERATIONS

Budget Committee Chair Sheronne Blasi reviewed protocols for asking questions and making deliberations regarding the proposed budget. She also reviewed protocols for changing the proposed budget. A question was raised about how many committee members are required to make a change to the proposed budget. Board Policy BG-12 addresses this process; approval of eight members of the committee is required to make a change to the proposed budget, regardless of the number of members present at a meeting.

#### 5. OVERVIEW OF 2018-19 PROPOSED BUDGET

Chief Operations Officer Mike Wolfe provided an overview of the proposed budget. He explained how the budget document is laid out in order to give the budget committee an understanding of how to review the data.

6. **\*MEETING SCHEDULE**

**Tuesday, May 8, 2018, 7 p.m., Budget Committee Meeting**

- ~ Budget Proposal Discussion/Questions to Staff
- ~ Public comment will be taken.

**Tuesday, May 15, 2018, 5:30 p.m., Budget Committee Meeting (if needed)**

- ~ Continuation of Budget Proposal Discussion
- ~ Public comment may or may not be taken.

**Monday/Tuesday, May 21/22, 2018, 6 p.m., Budget Committee Meeting**

- ~ The committee will meet until the budget is approved with a recommendation to the school board for adoption.
- ~ Public comment will be taken at both of these meetings.

**Wednesday/Thursday, May 23/24, 2018, 6 p.m., Budget Committee Meeting (if needed)**

- ~ The committee will continue to meet if the budget is not approved by May 22.
- ~ Public comment may or may not be taken as determined by the chair.

\*If the budget is not approved by May 24, additional meetings may be necessary.

7. **ADJOURNMENT** – 7:10 p.m.