



Community Bond Oversight Committee (CBOC) Meeting Minutes

Date and location

Thursday, November 17, 2022 at 5:30 pm

In-person at Kennedy Elementary School and virtually on Microsoft Teams

Attendance

CBOC members present:

- Mark Shipman, CBOC Co-chair

CBOC members absent:

- Ashley Carson Cottingham
- Chelsea Anderson
- Chuck Woodard
- Danielle Bethell
- Debbie Gregg
- Jay Mundo
- Lisa Harnisch
- Marty Heyen
- Michelle Vlach-Ing
- Nancy MacMorris-Adix
- Tom Hoffert

SKPS staff present:

- Bob Silva
- Joel Smallwood
- David Hughes
- Karma Krause
- Sarah Head
- Stefani Martynuik
- Stefanie Stonebrink

Meeting summary

Sample Monthly Update

Joel shared a draft concept for a monthly update to CBOC to provide members a brief summary of projects, challenges and successes for the month.

Annual Report 2022

The next annual report has been tentatively scheduled to be presented at the February 14, 2023, School Board meeting.

Program Delivery Update and Financial Overview

A few school projects are being closed out and budgets finalized with shifts from project contingencies. At this time, West Salem High School is the only project with an elevated risk rating. The risk is rated at the “medium” level due to schedule delays, supply chain issues, staffing challenges and other complexities affecting the completion of the classroom addition. Portions of the project are complete and already in use by school staff and students, including the new commons expansion, front office safety improvements, athletic/locker room improvements and additional parking lot. The classroom addition is scheduled to be complete in spring of 2023, and the science classroom renovations will take place in the summer of 2023. The district is working closely with the contractor to minimize cost and schedule impacts. All projects in the 2022 cohort are rated as low risk. The program level contingency was increased with a shift of \$10 million from R-cubed to unassigned contingency. After this shift, the total of unassigned funds in the R-cubed program is \$16.5 million. The amount of bond funds expended to date totals \$632,504,408.

Next Meeting

The tentative date for the next CBOC meeting is Thursday, February 9, 2023.