



WORK INSTRUCTION
Programs Eligible for In-District Transfers
INS-W014

Work instructions are continually revised and improved. For the most recent version, please visit <https://salkeiz.sharepoint.com/qam/SitePages/Home.aspx>

1.0 SCOPE:

1.1 The following table is a list of all the programs of study that are eligible for in-district transfer. For more information on [how to request an in-district transfer at the High School level, please click here](#).

Program Name	Eligible Schools
AUDIO PRODUCTION TECHNOLOGY: Students will learn to create film, music and TV master recordings as an audio engineer.	McNary HS
AGRICULTURE: Students in this program will learn about plant science, animal science, agricultural mechanics and agribusiness.	McKay HS
AUTOMOTIVE TECHNOLOGY: Students study automotive systems, including engines, brakes, electrical, suspension, steering and transmissions. ASE certification and college credit are available.	McKay HS McNary HS Sprague HS
BANKING and FINANCE: The program provides students with a background in the banking industry. Students demonstrate professional business skills while managing and operating the onsite MaPS Credit Union branch.	West Salem HS
BASIC NURSING ASSISTANT: Students learn basic health care skills used in caring for patients. Advanced students participate in clinical experiences with an opportunity to earn a Nurse Assisting license from the Oregon State Board of Nursing.	McKay HS
BROADCAST JOURNALISM: The program addresses all major media production topics including video composition, operation of video camera systems, lighting techniques and equipment, audio equipment, directing and editing principles, post-production and visual effects.	South Salem HS
BUSINESS MANAGEMENT: Students learn teamwork and problem solving skills through exposure to a variety of computer-based activities. Students are exposed to the proper business etiquette expected in today's global marketplace and they are introduced to communication skills needed in the workplace.	McNary HS
CABINETMAKING: Students apply skills and techniques to design and produce custom cabinets and fine furniture as well as study construction trades.	North Salem HS
COMPUTER AIDED DRAFTING: Using industry standard software, students develop skills needed in the residential building design industry.	Sprague HS
COMPUTER PROGRAMMING: Students have the opportunity to learn various programming languages including pascal, C++, Visual Basic and Access.	South Salem HS West Salem HS
CONSTRUCTION TECHNOLOGY: Essential skills for the building trades are covered. Advanced students build a home and earn national NCCER certification.	McKay HS McNary HS



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<p>CULINARY ARTS: Students learn culinary skills and techniques, creating innovative menus and restaurant –quality dishes. Advanced students operate a bistro and catering business.</p>	McKay HS McNary HS North Salem HS South Salem HS
<p>EARLY CHILDHOOD EDUCATION: An on-site preschool laboratory provides students with training and practical experience to succeed in an early childhood career.</p>	North Salem HS West Salem HS
<p>EDUCATION and TEACHING: This college preparatory program is designed for students interested in becoming an elementary or secondary school teacher and provides practical experience working with young children.</p>	Sprague HS
<p>EMERGENCY SERVICES: Students learn basic safety practices of a fire response team. The program includes fire prevention/suppression training and emergency response activities. Students are eligible to receive EMT, wildland fire and national NFPA Firefighters 1 certificate.</p>	West Salem HS
<p>ENGINEERING TECHNOLOGY: Students apply the Engineering Design Process to design and construct projects in robotics, bridges, work cells and other areas. Students also gain experience in computer programming, CNC Manufacturing and Robotics Programming.</p>	McKay HS North Salem HS
<p>ENVIRONMENTAL SCIENCE: Students will learn how to reverse the negative influence of humans and modern technology on the environment. They will map local watersheds, forests and landscapes using drones and other modern technologies. The program will also focus on how we can positively impact the environment by designing alternative energy systems.</p>	Sprague HS
<p>Foreign Language: AMERICAN SIGN LANGUAGE ASL I, II, III</p>	South Salem HS Sprague HS West Salem HS
<p>Foreign Language: FRENCH French I, II, III, Adv.</p>	McKay HS North Salem HS South Salem HS Sprague HS West Salem HS
<p>Foreign Language: GERMAN German I, II, III, Adv.</p>	McNary HS South Salem HS West Salem HS
<p>Foreign Language: JAPANESE Japanese I, II, III, Adv.</p>	North Salem HS
<p>GRAPHIC DESIGN: Students use graphic design software to produce high quality products for customers such as posters, screen printing and advertisements.</p>	McNary HS North Salem HS South Salem HS West Salem HS



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<p>HEALTH SERVICES: Students learn basic life support skills and on-scene leadership in emergency medical care situations. Students successfully completing the training are eligible to sit for the EMT basic certification exam.</p>	<p>West Salem HS</p>												
<p>HEALTH AND PHARMACY SERVICES: Students acquire an overview of the diverse career opportunities in the health services industry. Advanced students participate in healthcare job shadows.</p>	<p>North Salem HS</p>												
<p>IB – INTERNATIONAL BACCALAUREATE: The IB Diploma Program (DP) is a demanding pre-university course of study that leads to rigorous international assessments. <i>Incoming freshmen who wish to enter into an IB program will need to request their transfer to North Salem HS or South Salem HS based on their residence attendance area as shown below:</i></p> <table border="1" data-bbox="159 741 1128 888"> <thead> <tr> <th></th> <th>North Salem IB Program</th> <th>South Salem IB Program</th> </tr> </thead> <tbody> <tr> <td>Residence Attendance Area</td> <td>McNary</td> <td>McKay</td> </tr> <tr> <td style="text-align: center;">“</td> <td>North Salem</td> <td>South Salem</td> </tr> <tr> <td style="text-align: center;">“</td> <td>West Salem</td> <td>Sprague</td> </tr> </tbody> </table>		North Salem IB Program	South Salem IB Program	Residence Attendance Area	McNary	McKay	“	North Salem	South Salem	“	West Salem	Sprague	<p>South Salem HS North Salem HS</p>
	North Salem IB Program	South Salem IB Program											
Residence Attendance Area	McNary	McKay											
“	North Salem	South Salem											
“	West Salem	Sprague											
<p>JROTC – Army JROTC – Air Force Prepares students for success after high school by learning to be leaders and responsible citizens.</p>	<p>McNary HS – Air Force North Salem HS - Army</p>												
<p>MANUFACTURING: Students use welding, machining, measurement, woodworking and blueprint reading skills to design and manufacture products.</p>	<p>South Salem HS</p>												
<p>MARKETING: Students learn the foundations to successfully market goods, services and ideas to consumers. Study includes operation of student store.</p>	<p>McKay HS North Salem HS South Salem HS Sprague HS</p>												
<p>MEDIA PRODUCTION: The program addresses all major media production topics including video composition, operation of video camera systems, lighting techniques and equipment, audio equipment, directing and editing principles, post-production and visual effects.</p>	<p>McNary HS</p>												
<p>NATIONAL SECURITY: Students will train alongside state and federal organizations such as law enforcement, military and emergency services that play critical roles in national security.</p>	<p>North Salem HS</p>												
<p>SPORTS MEDICINE: Students learn treatment techniques to promote healthy movement, reduce pain, restore function and prevent injuries in a state-of-the-art lab. Advanced students may apply for a practicum experience.</p>	<p>Sprague HS South Salem HS</p>												