

### Board Operations

To accomplish its stated objectives, the board will govern in a consistent and efficient manner. Accordingly, at the first meeting held after July 1 of each year, the Board shall maintain the following practices:

1. Organize by electing a board chair and board vice chair.
  - a. No member shall serve as board chair for more than two years in succession.
2. Name an attorney for the school district whose primary function will be to provide direct, professional legal counsel and advice to the superintendent, staff, and the board on district matters.
3. Establish an annual meeting schedule:
  - a. The schedule may be changed with proper notice.
  - b. Special meetings may be held on the request of the board chair, or by mutual consent of the board members, or may be called by three members of the board serving written 24-hour notice on the other members, and the superintendent. Special meetings must be scheduled at least 24 hours in advance to allow for notification to the public and media.
  - c. Emergency meetings may be held upon less than 24-hour notice as is appropriate to the circumstances and in accordance with Oregon Revised Statute. The minutes of such a meeting shall describe the justification for providing less than 24-hour notice to the public and the media.
4. Hold all board meetings within the geographic boundaries of the district.
5. Open all board meetings to the public and act on district business in an open meeting except as provided in Oregon Revised Statutes.
6. Allow for public comment at business and special meetings. The board chair may set a time limit on the length individual public comment as well as the total amount of time set aside for public comment. The board chair can ask that public comment be civil and need not accept comments that are obscene, derogatory, name-calling, racist, threatening, or are direct criticism of named employees.
7. Vote on motions using “yeas” or “nays” and record the result of the vote.
8. Adhere to a majority vote requirement, which requires affirmative votes by a majority of the membership of the board (4 out of 7) be required to pass any motion before the board.
9. Allow for one presentation prior to voting on action items, except for emergency or routine items. This requirement may be waived at the discretion of board leadership.
10. Conduct a regular board meeting only if a majority of the board members are present in person.
11. Appoint and maintain a seven-member electors’ budget committee as required by Oregon Revised Statute and utilize the majority vote requirement, which requires affirmative votes by a majority of the committee (8 out of 14) to pass any motion before the budget committee.
12. Annually, appoint a student advisor to the board as a non-voting member. The student must have one year of experience on the district-led student equity committee/student advisory committee.
13. Designate the superintendent as the district school clerk.

**Monitoring Method:** Board Self-assessment  
**Monitoring Frequency:** Annually