



ADMINISTRATIVE POLICY

Use of District Facilities

FAC-A011

Policies are periodically revised. For the most recent version, please visit <http://www.salemkeizer.org/qam/qam-documents>

1. The District recognizes the benefit to Salem-Keizer students and the community when community groups or organizations are allowed the use of District facilities. The District will allow the use of District facilities by community groups or organizations to the fullest possible extent.
2. Community use of District facilities should not create a negative fiscal impact on the District.
3. The fee schedule for use of school district facilities will be approved by the Board and will be based on the goal to make District support and coordination for community use of District facilities as self-supporting and revenue neutral as possible.
4. The following classification schedule establishes priority for the use of District facilities by community groups and organizations, with Class A having the highest priority.
 - 4.1. Class A: District and District-related organizations for the purpose of conducting District sponsored and/or co-sponsored activities.
 - 4.1.1. District and District-related organizations include, but are not limited to, parent clubs, advisory committees appointed by the School Board, Local School Advisory Committees, boosters, staff meetings, business partners, staff wellness activities, and professional development.
 - 4.1.2. District co-sponsored activities include those conducted under special agreement with the City of Salem, Chemeketa Community College, and other agencies, groups, and organizations.
 - 4.2. Class B: Non-profit and government organizations for the purposes of conducting youth activities and services for school-aged children.
 - 4.2.1. Class B youth-serving organizations include youth sports teams when participating in a local league during its regular season, and sponsored by an approved youth-serving organization.
 - 4.2.2. Activities must be non-commercial and restricted to youth participation.
 - 4.3. Class C: Non-profit and government organizations for the purpose of conducting activities and services for adults, or mixed audiences of adults and youth.
 - 4.3.1. Public and private non-profit educational institutions for the purpose of conducting an educational program.
 - 4.3.2. Public associations fostering community partnerships such as neighborhood associations or community progress teams.
 - 4.3.3. Faith community activities such as church services and ministry groups.
 - 4.4. Class D: For-profit organizations, private, or non-profit groups conducting business, private or fundraising activities include:
 - 4.4.1. Family or company social functions such as receptions, parties, reunions or celebrations.
 - 4.4.2. Partisan or political activities.
 - 4.4.3. Private, non-profit events for which admissions are charged.
 - 4.4.4. Any commercial activity.



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Implementing Procedures:

Use of District Facilities (Procedure), FAC-P011

Revision History:

Date	Revision	Description
12/06/2013		Document Approved

Approved By: Chief Operations Officer (*approval on file*)